

ANNA UNIVERSITY, CHENNAI
REGULATIONS 2009
CREDIT SYSTEM

(This Regulations is applicable to the students admitted to the **University Departments** under Faculties of the University from the academic year 2009-2010).

UNDER GRADUATE PROGRAMMES - B. ARCH.

Degree of Bachelor of Architecture (Ten Semesters)

1. PRELIMINARY DEFINITIONS AND NOMENCLATURES

In these Regulations, unless the context otherwise requires:

- I) **“Programme”** means B. Arch Degree Programme
- II) **“Course”** means a theory, theory cum studio or studio subject that is normally studied in a semester, like History of Architecture, Building Construction, Architectural Design, etc.
- III) **“HOD”** means Head of the Department of Architecture. He / She will be responsible for implementation of relevant rules of these Regulations.
- IV) **“Dean”** means the administrative head of School of Architecture and Planning. He / She will be responsible for implementation of relevant rules of these Regulations.
- V) **“ACOE”** means Additional Controller of Examinations University Departments. He / She shall be responsible for conducting the End Semester Examinations and publishing the results for the same.
- VI) **“Chairman, FAP”** means head of the faculty of Architecture and Planning.
- VII) **“Director, Academic Courses”** means the authority of the University who is responsible for all academic activities of the University Departments for implementation of relevant rules of this Regulation.
- VIII) **“University”** means Anna University.

2. ADMISSION

- 2.1 Candidates for admission to the I Semester of ten semester B.Arch. Degree Programme shall be required to have passed the Higher Secondary Examination of (10+2) curriculum with Mathematics as subject of study provided the candidate passed the examination with an aggregate of not less than 50% in 10+2 level or 3 year Diploma (10 +3) recognized by the Central / State Government with mathematics as subject of study provided the candidate has passed the examination with not less than 50% aggregate or any other examination of any University or Authority accepted by the Syndicate of this University as equivalent thereto.
- 2.2 Notwithstanding the qualifying examinations the candidate might have passed, he/she shall also write an aptitude test as specified by the Council of Architecture in the minimum standards of Architectural Education Regulations, and as modified by it from time to time.
- 2.3 The eligibility criteria such as marks, number of attempts and physical fitness shall be as prescribed by the Syndicate of the University from time to time.

3. STRUCTURE OF THE PROGRAMME

The B.Arch. Programme will have a curriculum with syllabi consisting of courses such as:

- i) Theory courses comprising of Mathematics, Mechanics of Structures, History of Architecture, etc.
- ii) Theory cum studio courses comprising of Architectural Drawing, Materials and Building Construction, Computer Studio, etc
- iii) Studio Courses comprising of Basic Design and Architectural Design.
- iv) Elective courses for specialization in related fields.
- v) An Internship programme in the VII & VIII Semester for exposure in the Architectural Profession.
- vi) A Dissertation in the VIII Semester and Architectural Thesis in the X Semester
- vii) NCC/NSS/NSO activities for character development
- viii) Two compulsory Educational Tours/ field visits/ site visits, etc.

Each course is normally assigned certain number of credits with 1 credit per lecture period per week, 1 credit for 1 tutorial period per week, 1 credit for 2 studio periods per week and 1 credit for 2 practical periods per week. Internship programme in the VII & VIII semester B.Arch shall carry 12 and 10 credits respectively.

Each semester curriculum shall normally have a blend of theory courses, theory cum studio courses and elective courses not exceeding 7 and studio courses not exceeding

3.4 For the award of the degree, a student has to earn 214 credits as specified in the curriculum.

3.5 The medium of instruction is English for all courses, design studios, seminar presentations and project/thesis/dissertation reports.

4. DURATION OF THE PROGRAMME

A student is ordinarily expected to complete the B.Arch. Programme in 10 semesters (Five academic years) but in any case not more than 16 Semesters. Each semester shall normally consist of 90 working days or 510 periods each of 50 minutes duration. The HOD shall ensure that every teacher imparts instruction as per the number of periods specified in the syllabus and that the teacher teaches the full content of the specified syllabus for the course being taught. End-Semester Examination shall ordinarily follow immediately after the last working day of the semester.

5. REQUIREMENTS FOR COMPLETION OF A SEMESTER

A candidate who has fulfilled the following conditions shall be deemed to have satisfied the requirements for completion of a semester and shall be permitted to take the end semester examination of that semester:

5.1 Ideally every student is expected to attend all classes and secure 100% attendance.

5.1.1. However, in order to allow for certain unavoidable reasons such as medical/ participation in sports/ Personal, the student is expected to attend at least 75% of classes. Therefore, he/ she secures not less than 75% of overall attendance in that semester taking into account the total number of periods in all courses including improvement courses, if any put together attended by the candidate as against the total number of periods in all courses offered in that semester.

5.1.2. In case of candidates participating in co-curricular/ extra curricular activities or due to medical reasons (hospitalization / accident / specific illness) he/ she may be permitted to appear for the end semester examination with a minimum of 65% overall attendance in all the enrolled subjects. Candidates shall approach the Dean, for such permission through the HOD.

6. CLASS ADVISER

To help the students in planning their courses of study and for general advice on the academic programme, the HOD will attach a certain number of students to a teacher of the Department who shall function as Class Adviser for those students. Such Class Adviser shall advise the students and monitor the courses taken by the students, check the attendance and progress of the students attached to him/her and counsel them periodically. If necessary, the Class Adviser may also discuss with or inform the parents about the progress of the students.

7. CLASS COMMITTEE

- 7.1.** A class committee consists of teachers of the various courses in the concerned class, student representatives and a chairperson who is not teaching the class. It is like the 'Quality Circle' (more commonly used in industries) with the overall goal of improving the teaching-learning process. The functions of the class committee include
- Solving problems experienced by students in the class room and in the studios
 - Clarifying the regulations of the degree programme and the details of rules therein
 - Informing the student representatives the academic schedule including the dates of assessments and the syllabus coverage for each assessment
 - Informing the student representatives the details of Regulations regarding weightage used for each assessment. In the case of studio courses the weightage for each project should be clearly discussed in the class committee meeting and informed to the students.
 - Analyzing the performance of the students of the class after each test and finding the ways and means of solving problems, if any
 - Identifying the weak students, if any, and requesting the teachers concerned to provide some additional help, guidance or coaching to such weak students.
- 7.2** The HOD normally constitutes the class committee for a class under a particular branch.
- 7.3** The class committee shall be constituted on the first working day of any semester or earlier.
- 7.4** At least 2 student representatives (usually 1 boy and 1 girl) shall be included in the class committee.
- 7.5** The chairperson of the class committee shall invite the Chairman and HOD to participate in the Class Committee meetings.
- 7.6** The chairperson of the Class committee is required to prepare the minutes of every meeting, submit the same to the HOD within two days of the meeting and arrange to circulate among the concerned students and teachers concerned. If there are some points in the minutes requiring action, the same shall be brought to the notice of the Dean.
- 7.7** The first meeting of the Class Committee shall be held within one week from the date of commencement of the semester, in order to inform the students about the nature and weightage of assessments within the framework of the Regulations. Two or three subsequent meetings may be held at suitable intervals. During these meetings the

student representatives, shall meaningfully interact and express the opinions and suggestions of the class students to improve the effectiveness of the teaching-learning process. The Class Committee meeting held one week before the last working day of the semester shall check the eligibility of students to take the end semester examination with respect to attendance requirements.

7.8 The Class Committee, excluding the student members and the invited members, shall meet within two weeks from the last day of the End Semester Examination to analyse the performance of the students in all the components of assessments and examination and pass the result.

8. PROCEDURES FOR AWARDING MARKS FOR INTERNAL ASSESSMENT

8.1 Every teacher is required to maintain an 'ATTENDANCE AND ASSESSMENT RECORD' which consists of attendance marked in each Theory, Theory cum studio class or studio the test marks and the record of class work (topic covered), separately for each course. This should be submitted to the HOD periodically (at least three times in a semester) for checking the syllabus coverage and the records of test marks and attendance. The HOD will put his signature and date after due verification. At the end of the semester, HOD will keep this document in safe custody (for five years). The university or any inspection team appointed by the University may inspect the records of attendance and assessment of both current and previous semesters.

8.2 Theory courses, elective courses and theory cum studio courses:

8.2.1 Theory Courses and Elective Courses

The maximum marks for Internal Assessment shall be 50 (45 for assessments + 5 for attendance) in case of theory courses. Three assessments for theory and elective courses each carrying 100 marks shall be conducted by the Department. Two assessments should be in the form of tests in the lines of the End Semester Examination and the other assessment can be in the form of assignment, seminar, quiz, etc. The marks obtained in the best two of the three assessments put together out of 200, shall be reduced to a weightage of 45 marks and rounded to nearest integer. The remaining 5 marks shall be distributed for attendance.

8.2.2 Theory Cum Studio Courses

The maximum marks for internal Assessment shall be 50 (45 for assessments + 5 for attendance) in case of theory cum studio courses.

Three assessments for theory cum studio courses each carrying 100 marks shall be conducted by the Department. One should be in the form of a test in the lines of the End Semester Examination and the other two assessments can be in the form of assignments, drawing plates, models, etc.

The total marks obtained in all the assessments put together out of 300, shall be reduced to a weightage of 45 marks and rounded to nearest integer. The remaining 5 marks shall be distributed for attendance as prescribed in Clause 8.2.3.

8.2.3 The 5 marks for attendance shall be awarded as given below for Theory Courses, Theory cum studio courses and elective courses

76%	to 80%	of attendance	-	1 mark
81%	to 85%	of attendance	-	2 marks
86%	to 90%	of attendance	-	3 marks
91%	to 95%	of attendance	-	4 marks
96%	to 100%	of attendance	-	5 marks.

8.3 STUDIO COURSES COMPRISING OF BASIC DESIGN AND ARCHITECTURAL DESIGN

Continuous internal assessment for studio courses comprising of Basic Design and Architectural Design shall be done jointly by the course faculty and visiting faculty for a weightage of 60% of the total marks. 20% of the continuous internal assessment marks would be reserved for a compulsory time problem (s).

8.4 INTERNSHIP PROGRAMME

8.4.1. Every candidate shall undergo internship programme in the VII & VIII Semesters. In the VII Semester the candidate shall undergo internship programme in architectural offices in India only under registered architects with a minimum of 5 years professional experience with the approval of the HOD. However in the VIII Semester the candidate is permitted to undergo internship programme in architectural offices in other countries where the principal architect is registered under the concerned local registration body as approved by the Council of Architecture.

8.4.2. Ideally every candidate is required to undertake the entire duration of Internship Programme whether in the VII or the VIII Semester in one Architectural Office. However under unforeseen circumstances if the candidate wishes to change his/ her place of Internship Programme he / she shall be allowed to do so only once in the VII Semester alone provided the candidate satisfies a minimum of 30 days Internship Programme in any one of the offices.

8.4.3. Continuous assessment for internship programme in each semester shall be done for a weightage of 50% of the total marks out of which 80% of the marks will be assigned by the practicing architect who will issue three assessments in each semester as per the academic schedule of the University and 20% will be awarded by the Coordinator, Internship Programme for the submitted port folio of works at the end of the Semester.

8.4.4. Internship Programme shall commence on the reopening day of the respective semester and conclude on the last working day of that semester as per the academic schedule of the University.

8.5 DISSERTATION

- 8.5.1 Every candidate shall submit at the end of the VIII semester a Dissertation on a subject approved by the HOD. The Dissertation will be supervised by the principal architect/ architect appointed by the principal architect of the firm where the student undergoes internship programme and coordinated by a Coordinator, Dissertation who will be appointed by the HOD.
- 8.5.2 Continuous assessment for Dissertation shall be done for a weightage of 50% of the total marks by the supervisor who will issue three assessments as per the academic schedule of the University.

8.6 ARCHITECTURAL THESIS:

- 8.6.1 Every candidate shall submit at the end of the X Semester a thesis on a subject approved by the Thesis Committee. The thesis Review committee shall comprise of the Head of Department/thesis Coordinator and Supervisor of the thesis, two internal members and a minimum of two external members appointed by the HOD at the beginning of the Semester.
- 8.6.2 Continuous internal assessment for the thesis shall be done by the Review Committee for a Weightage of 60% of the total marks.

9. END SEMESTER EXAMINATIONS

- 9.1 The End Semester Examinations shall ordinarily be conducted by the ACOE (University Departments) between October and December during the odd semesters and between March and May for the even semesters.
- 9.2 The duration of the examination for each of the theory; theory cum studio and elective courses shall be 3 hours.
- 9.3 For theory, theory cum studio and elective courses, end semester examinations shall be conducted for 100 marks, which will have a weightage of 50% of the total marks.
- 9.4 For Studio courses comprising of Basic Design and Architectural Design, candidates shall submit final presentation drawings/ models for viva voce examination on the date of submission fixed by the Class Committee Meeting and approved by the HOD of Architecture. The Viva-Voce examinations for all design projects shall be conducted at the end of the Semester by two external examiners appointed by the HOD and approved by the Chairman, FAP for a weightage of 40% of the total marks. Out of the total marks of the Viva Voce examination 20% shall be allotted for the compulsory time problem.

- 9.5 For internship programme a Viva Voce examination shall be conducted at the end of the VII Semester by an external examiner appointed by the HOD approved by the Chairman, FAP for a weightage of 50% of the total marks.
- 9.6 For the Dissertation a Viva Voce Examination shall be conducted at the end of the VIII semester by the HOD/Coordinator, Dissertation who will be the Internal examiner and an external examiner appointed by the HOD approved by the Chairman, FAP for a weightage of 50% of the total marks.
- 9.7 For Architectural Thesis, candidates shall submit final thesis drawings and models and thesis reports within 30 calendar days from the last working of the semester. The Architectural Thesis shall be conducted by a jury appointed by the HOD and approved by the Chairman, FAP, consisting of a minimum of two external examiners outside the review committee for a weightage of 40% of the total marks. The HOD, Thesis Coordinator and Supervisor shall be present for the Viva Voce Examination.
- 9.8 If a student indulges in malpractice during tests / examinations, the student shall be liable for punitive action as prescribed by the University from time to time.

10. PASSING REQUIREMENTS

- 10.1 For a **theory course, theory cum studio course or elective course and Dissertation**, the weightage of marks is as follows:
- | | |
|---|---------------------------|
| Internal Assessment | : 50 % of the total marks |
| End Semester Examination/ Viva Voce Examination | : 50 % of the total marks |
- 10.1.1 A candidate, who secures not less than 50% of total marks prescribed for the courses with a minimum of 50% of the marks prescribed for the End Semester Examination/ Viva Voce Examination in theory courses, theory cum studio courses, elective courses and Dissertation shall be declared to have passed in the Examination.
- 10.1.2 If a candidate fails to secure a pass in a particular theory, theory cum studio or elective courses or dissertation he/she shall register and reappear for the examination in that course during the next semester when examination is conducted in that course; The internal assessment marks obtained by the candidate in the first attempt shall be retained and considered valid for the second attempt.
- 10.1.3 If the candidate fails to secure a pass in the second attempt he/she shall continue to register and reappear for the exam till he/she secures a pass. Internal marks obtained will not be considered from the third attempt onwards and the candidate shall be declared pass if he/she obtained a minimum of 50% in the end semester examination.

10.2 For a studio course comprising of Basic Design and Architectural Design the weightage is as follows:

Continuous Internal Assessment : 60 % of the total marks
Viva Voce Examination : 40 % of the total marks

10.2.1 A candidate shall be declared to have passed in Studio based courses, Basic Design and Architectural Design provided he/she satisfies the following conditions:

- (i) Obtained a minimum of 50% in the Viva Voce examinations.
- (i) Obtained a minimum of 50% of the total marks prescribed for the studio i.e, internal marks and Viva Voce examination marks put together.

10.2.2 If a candidate fails to secure a pass in examinations of studio courses comprising of Basic Design and Architectural Design, he/ she shall resubmit an improved Portfolio for an arrear viva voce examination conducted in the following semester. The internal marks shall be valid for the arrear attempt.

In case, a candidate fails to secure a pass in the arrear attempt prescribed for the studio courses comprising of Basic design and Architectural design the candidate may re-register when the course is offered next, secure fresh internal assessment and submit the design as in the case of a regular candidate (clause 12.1).

10.3 For Internship programme, the weightage of marks is as follows:

Continuous Internal Assessment : 50% of the total marks
Viva Voce Examination : 50% of the total marks

10.3.1 A candidate who secures less than 50% of the total marks prescribed for the continuous internal assessment for Practical Training shall not be permitted to take the Viva Voce Examinations at the end of the Semester.

10.3.2 A candidate who secures not less than 50% of the total marks prescribed for Internship Programme with a minimum of 50% of the total marks prescribed for the continuous internal assessment and a minimum of 50% of the total marks prescribed for the Viva Voce examination shall be declared to have passed in the examination.

10.3.3 If a candidate fails to secure a pass in the Internship Programme, he/ she shall repeat the course when in session next until he/ she secures a pass in it. He/ She will not be permitted to move to the next higher semester.

10.4 For Architectural thesis, the weightage of marks is as follows:

Internal Assessment : 60 % of the total marks by Review Committee
Viva Voce Examination : 40 % of the total marks

10.4.1 A candidate shall be declared to have passed in Architectural Thesis provided he/she satisfies the following conditions:

- (i) Obtained a minimum of 50% in the Viva Voce examinations.
- (ii) Obtained a minimum of 50% of the total marks prescribed

10.4.2 If a candidate fails to secure a pass in Architectural thesis, he / she shall resubmit improved Portfolio for an arrear viva voce examination conducted in the following semester. The internal marks shall be valid for the arrear attempt.

In case, a candidate fails to secure a pass in the arrear attempt prescribed for Architectural Thesis, the candidate may re-register, when the course is offered next, secure fresh internal assessment and submit the thesis as in the case of a regular candidate. (clause 12.1)

10.4.3 If a candidate however wishes to change the topic of Architectural Thesis in case of a failure (vide clause 10.4.2),he/ she shall re-register and join the course when in session next, get the topic approved, secure fresh internal assessment and submit the thesis as in the case of a regular candidate.

10.4.4 The thesis shall be submitted within 30 calendar days from the last working day of the semester.

11. REQUIREMENTS FOR APPEARING FOR END SEMESTER AND VIVA VOCE EXAMINATION

11.1 A candidate shall normally be permitted to appear for the end semester examination of the current semester if he/ she has satisfied the semester completion requirements (vide Clause 5) and has registered for examination in all courses of that semester.

11.2 A candidate shall be permitted to appear for the Viva Voce Examinations of the current Semester if he/ she has satisfied all requirements vide clauses 10.2.1, 10.3.1 and 10.4.1

12.1 A candidate of the B.Arch. shall move to the higher semester if he/she satisfies the following conditions.

To move to:

- (i) III semester, a pass is required in AD 9106 Basic Design (Sem I)
- (ii) IV semester, a pass is required in AD 9157 Architectural Design I (Sem II)
- (iii) V semester, a pass is required in AD 9207 Architectural Design II (Sem III)
- (iv) VI semester, a pass is required in AD 9257 Architectural Design III (Sem IV)
- (v) VII semester, a pass is required in AD 9306 Architectural Design IV (Sem V)
- (vi) VIII semester, a pass is required in AD 9356 Architectural Design V (Sem VI)
- (vii) IX semester, a pass is required in AD 9401 Internship Program I. (Sem VII)

12.2 A candidate shall move to the next higher semester if he/ she has satisfied the semester completion requirements (vide Clause 5).

13. AWARD OF LETTER GRADES

13.1 All assessments of a course will be done on absolute marks basis. However, for the purpose of reporting the performance of a candidate, letter grades, each carrying certain

points, will be awarded as per the range of total marks (out of 100) obtained by the candidate, as detailed below:

Range of total marks	Letter grade	Grade Points
91 to 100	S	10
****	A	9
****	B	8
****	C	7
****	D	6
****	E	5
0 to 49	U	0
Incomplete	I	0
Withdrawal	W	0

**** The range of marks for the intermediate grades may be decided by the class committee, excluding the student members.

“U” denotes reappearance is required for the examination in the course. (This grade will figure both in Marks Sheet as well as in Result Sheet “W” denotes withdrawal from the course).

The Grade “I” denotes inadequate attendance (as per clause 5 and 10.2.1, & 10.4.1) and hence prevention from writing the end semester examination and Viva Voce examination. The Grade “I” and “W” will figure only in the Result Sheets.

13.2 After results are declared, Grade Sheets will be issued to each student, through the HOD which shall contain the following details:

- (i) The institution in which the candidate has studied.
- (ii) The list of courses enrolled during the semester and the grade scored.
- (iii) The Grade Point Average (GPA) for the semester and
- (iv) The Cumulative Grade Point Average (CGPA) of all courses enrolled from first semester onwards.

GPA is the ratio of the sum of the products of the number of credits of courses registered and the points corresponding to the grades scored in those courses, taken for all the courses, to the sum of the number of credits of all the courses in the semester.

$$\text{GPA} = \frac{\text{Sum of [C x GP]}}{\text{Sum of C}}$$

CGPA will be calculated in a similar manner, considering all the courses enrolled from first semester. “U”, “I” and “W” grades will be excluded for calculating GPA and CGPA.

- 13.3 For the Supplementary Examinations the letter grades shall be awarded to the students based on the grade ranges adopted by the Class Committee in the passing of the End Semester Examination results for the corresponding regular batch.
- 13.4 A candidate can apply for revaluation of his/her semester examination answer paper in a theory, theory cum studio or elective course, within 2 weeks from the declaration of results, on payment of a prescribed fee through proper application to the University through the HOD. The University will arrange for the revaluation and the results will be intimated to the candidate concerned through the HOD. Revaluation is not permitted studio courses, comprising of Basic Design and Architectural Design, Practical Training, Dissertation and Thesis.
- 13.5 The Class Committee, excluding the student members, shall meet within two weeks from the last day of the end semester examination to analyze the performance of the students in all the components of assessments and end semester examination and decide the grade ranges for each course. The results shall be forwarded to the ACOE for publication and issue of grade sheets through HOD.
- 13.6 In case a candidate does not fulfill the requirements for completion of the semester (vide clauses 5.0) the candidate will be awarded the Grade 'I' in all courses registered that semester.

14.0 **ELIGIBILITY FOR THE AWARD OF DEGREE**

- 14.1 A student shall be declared to be eligible for the award of the B.Arch Degree provided the student has
- i) Successfully completed the course requirements and earned 214 credits as specified in the curriculum having passed all the prescribed examinations in all the 10 semesters within a maximum period of 8 years (16 semesters) reckoned from the commencement of the first semester to which the candidate was admitted.
 - ii) Completed the NCC / NSS / NSO requirements
 - iii) Completed two educational tours
 - iv) No disciplinary action pending against him/ her
- 14.2 The award of Degree must be approved by the Syndicate of the University.

15. **CLASSIFICATION OF THE DEGREE AWARDED**

- 15.1 A candidate who qualifies for the award of the Degree (vide clause 14) having passed the examination in all the courses of all the ten semesters in his/her first appearance within ten consecutive semesters securing a CGPA of not less than 8.50 shall be declared to have passed the examination in First Class with Distinction. For this purpose the

withdrawal from examination (vide clause 16) will not be construed as an appearance. Further, the authorized break of study (vide clause 17 (iii)) will not be counted for the purpose of classification.

- 15.2 A candidate who qualifies for the award of the Degree (vide clause 14) having passed the examination in all the courses within a maximum period of twelve consecutive semesters after his/her commencement of study semester securing a CGPA of not less than 6.50 shall be declared to have passed the examination in First Class. For this purpose withdrawal from examination (vide clause 16) will not be construed as appearance. Further the authorized break of study (vide clause 17(iii)) will not be counted for the purpose of classification.
- 15.3 All other candidates (not covered in clauses 15.1 and 15.2) who qualify for the award of the degree (vide Clause 14) shall be declared to have passed the examination in Second Class.
- 15.4 A candidate who is absent in the semester examination in a theory, theory cum studio course, elective course or in a studio course and dissertation course after having registered for the same shall be considered to have appeared in that examination for the purpose of classification.

16.0 PROVISION FOR WITHDRAWAL FROM EXAMINATION

- i) A candidate may, for valid reasons, be granted permission to withdraw from appearing for the examination in any theory or elective course or courses of only one semester examination during the entire duration of the degree programme. Also only one application for withdrawal is permitted for that semester examination in which withdrawal is sought.
- ii) Withdrawal application shall be valid only if the candidate is otherwise eligible to write the examination and if it is made prior to the commencement of the examination in that course or courses and also recommended by the HOD and approved by the Dean.
- iii) "Withdrawal application is to be made within TEN days prior to the commencement of the examination".
- iv) "Withdrawal is NOT permitted for arrears examinations of the previous semesters".
- v) Withdrawal shall not be construed as an appearance for the eligibility of a candidate for First Class with Distinction as well as First Class.

17. TEMPORARY BREAK OF STUDY FROM A PROGRAMME

- i) A candidate is not normally permitted to temporarily break the study. However if a candidate intends to temporarily discontinue the programme in the middle for valid reasons (such as accident or hospitalization due to prolonged ill health) and to rejoin the programme in a later semester he/she shall apply to the Dean in advance, in any case, not later than the last date for registering for the semester examinations of the semester in question, through the Head of the Department stating the reasons there for.

- ii) The candidate permitted to rejoin the programme after the break shall be governed by the rules and regulations in force at the time of rejoining.
- iii) The authorized break of study shall not be counted towards the duration specified for passing all the courses for the purpose of classification (vide Clause 15.1 and 15.2).
- iv) The total period for completion of the programme reckoned from, the commencement of the first semester to which the candidate was admitted shall not exceed the maximum period specified in clause 4 irrespective of the period of break of study in order that he/she may be eligible for the award of the degree (vide clause 14).
- v) If any student is detained for want of requisite attendance, progress and good conduct, the period spent in that semester **shall not be considered** as permitted 'Break of Study' and Clause 17(iii) is not applicable for this case.

18. SITE / FIELD VISIT

Every student shall undergo at least one site / field visit for every course offered. Every teacher shall take the students for at least one site/ field visit in a semester.

19. EDUCATIONAL TOUR

Every student shall undergo at least two educational tours during the course of the B. Arch degree programme.

20. PERSONALITY AND CHARACTER DEVELOPMENT

All students shall enroll, on admission, in any one of the personality and character development programmes (the NCC/NSS/NSO) and undergo training for about 80 hours and attend a camp of about ten days. The training shall include classes on hygiene and health awareness and also training in first-aid.

National Cadet Corps (NCC) will have about 20 parades.

National Service Scheme (NSS) and Youth Red Cross (YRC) will have social service activities in and around the College / Institution.

National Sports Organization (NSO) will have sports, Games, Drills and Physical exercises.

The training activities shall normally be during weekends and the camp shall normally be during vacation period.

Every student shall put in a minimum of 75% attendance in the training and attend the camp compulsorily. The training and camp shall be completed during the first year of the programme. However, for valid reasons, the Dean may permit a student to complete this requirement in the second year.

21. DISCIPLINE

Every student is required to observe disciplined and decorous behaviour both inside and outside the college and not to indulge in any activity which will tend to bring down the prestige of the University. The Dean shall constitute a disciplinary committee consisting of the Dean, Head of Department from the faculty of the student, one senior professor from other departments of the University to enquire into acts of indiscipline and notify the University about the disciplinary action recommended for approval.

22. REVISION OF REGULATION AND CURRICULUM

The University may from time to time revise, amend or change the Regulations, scheme of examinations and syllabi if found necessary.